



Welcome to Wednesday's Wisdom

Your weekly dose of support!

September 6, 2017

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Lots of News

Be sure to read through this edition of Wednesday's Wisdom for lots of important information.

Support Announcements

Register for Recommended SIF State Reporting Training – September 19 and 20

Registration is now open through September 18 for the two-day hands-on SIF State Reporting Workshop. This workshop is recommended training for staff responsible for SIF state reporting and is designed to enhance both beginner- and advanced-user knowledge of the SIF process.



Refer to the [Upcoming Events & Workshops](#) section below for more information.

September User Group Meeting – Grade Transfer and Scheduling Changes

The Support Team holds an online User Group Meeting the second Wednesday of every month. We use these meetings to discuss timely topics, provide guidance, review updates, and answer questions.

The next meeting is scheduled for September 13 at 1:00 p.m. We will be discussing a new Grade Transfer feature and proper methods for adjusting student schedules when students transfer classes. Please share the meeting link with all staff that does schedule modifications. This will be a great opportunity for staff to get a refresher on how to adjust student schedules for record keeping and state reporting.

NEW Meeting Link: Click here for the [User Group Meeting Webex link](#). Meeting Number is 635 513 566, Meeting Password is Harris. Audio Connection is 1-866-469-3239 (Toll-free call-in number, US/Canada).

August User Group Meeting Recording Available

For those of you who missed the August 23 online User Group meeting, we have posted the Webex recording in iPass Help > User Group Meetings > [WebEx – August 2017 User Group Meeting \(08/23/17\)](#). During this meeting we debriefed the EOY MA SIF state reporting process, reviewed changes for 2017-2018 MA state reporting, introduced the SIF State Reporting Training Workshop, reviewed upcoming patch release items, and discussed plans for a new support ticket system.

Attention: iPass Administrators

Want to make a difference in even more of your school's systems?

eWalk makes classroom walkthroughs better and faster for your principal.

Let your principal know about eWalk, and YOUR recommendation could single-handedly improve your school's observation system!

PLUS: just for sharing the info, you will get a FREE iPass Review!

Make a Difference

iPass Releases & Updates

Upcoming Patch Releases

We are continuing to prepare two patch releases for release very soon. These will include a new Grade Transfer feature that can be used when a student transfers between courses and DOE data field updates required for the 2017-2018 Massachusetts State Reports. We will provide an update in next week's Wednesday Wisdom email.

iPass Tips & Tricks

Attendance Configuration

The End of Year Procedures "Attendance Rollover" rolls over the Attendance Configuration for the new school year. The Attendance Configuration includes school-specific and district-wide settings. Issues can arise if the Configuration is not set up properly. The Support Team has created a Quick Guide to help you check your attendance is set up correctly and to help you troubleshoot issues. Refer to the Quick Guide in iPass Help > Attendance > Help > [Quick Guide: Attendance Configuration](#)

Upcoming Events & Workshops

SIF State Reporting Two-Day Hands-On Workshop Information

Harris School Solutions will be offering a two-day, hands-on workshop on September 19 and 20 for iPass staff responsible for SIF reporting. The sessions will detail how to implement SIF reporting in your district, set up iPass, and clear error validations. Each day will include three hours of in-depth training for all participants, and for those who attend in person there will be an additional two hours each day of hands-on assistance to send your SIF data and run through validation errors. [Registration is now open](#) through September 18.



Dates & Topics:

- September 19 – SIMS and SSSR

- September 20 – SCS and EPIMS

Location: Algonquin Regional High School, Northborough, MA

Schedule:

- 8:30 a.m. to 9:00 a.m. – Arrival
- 9:00 a.m. to 12:00 p.m. – Training (live in person and on WebEx)
- 12:00 p.m. to 12:30 p.m. – Lunch (included)
- 12:30 p.m. to 2:30 p.m. – Hands-on data fixing and transferring data to SIF for all in-person participants.

Training Session Options:

1. \$500.00 Per Person: Two (2) days of training face-to-face, including hands-on sending of data using SIF. [Click here to register.](#)
2. \$200.00 Per Person: Two (2) days, three (3) hours each, intensive WebEx live sessions of the meetings. [Click here to register.](#)
3. \$100.00 Per Person: Access to recording of WebEx portion. [Click here to register.](#)

These sessions will be run by Laura Patton and Melissa Sweeny.

Purchase orders must be sent to [Laura Patton](#) by September 18. Please feel free to contact Laura Patton at lpatton@harriscomputer.com with any questions.

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