Mass Update Student Report to DOE Setting

Users can now mass update students Report to DOE setting from the Biographical System > Mass Update Students screen.

To update students to Report to DOE = Yes, set the Data to Update field of "SIF Report to DOE" to Yes.

Biographical System > Mass Update Students > Data to Update > SIF Report to DOE

Then use the Student Search Criteria to select the group of students to update.

Search filters such as Status = Incoming, Grade Level or Home Room should be used to create student updates lists of no more than about 300 students at one time.

All students are checked off to update. If a student should remain Report to DOE = No, simply uncheck that student's name and they will not be updated to Yes when the screen is submitted.