



Welcome to Wednesday's Wisdom

Your weekly dose of support!

January 24, 2017

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We want to see you!

We are on the road in February and hope to see you at one of our events.

Support Announcements

Registration Open for February iPass Events

Registration is now open for our upcoming Massachusetts and Pennsylvania User Group meetings and the High School and Middle School Scheduling Workshops. Please refer to the Upcoming Events & Workshops section below for event details and registration links.

Implementation of Self-Service Photo Upload System – Next Step

The Tech Ops team has completed the process of changing all image file names currently on hosted servers to lower case .jpg file extension. The *Assign ID's to Picture Fields* has been run to update the image file references on the Student and Staff Profile screens. All

district sites were notified by email and asked to confirm that their photos are all set. Let Support know if you have any issues.

Next Step: In preparation to roll out the new self-service photo upload system, we are asking all hosted sites to provide us with a group email address that will be used by the automated system to notify your district when your uploaded images have been placed on the server and are ready for you to run Assign Picture IDs to update iPass. Establishing a generic email that is attached to a group will make it easier for you to add/remove staff as needed in order to maintain an up-to-date list for notification.

Please send the selected group email address to: msweeny@harriscomputer.com. We will be compiling this and we will let you know when we will begin testing.

DOE039 Invalid 504 Error

We identified why SIF SIMS districts are getting this error.

To accommodate the addition of the new DOE039 value of 02 (The student was on a 504 plan earlier this school year, but is not currently on a 504 plan), the DOE has added a new SIF field for “MAFormerSection504” in the StudentPersonal Object.

This field is used in combination with the existing “Section504 field” to identify students as not 504, current 504, or former 504 during the reporting periods.

We have found that the new “MAFormerSection504” element is not being sent in the StudentPersonal object. The DOE has turned on a SIMS validation for this new field for March SIMS and that is why the error is just now appearing.

We are working to resolve this issue as soon as possible and will keep you updated on necessary steps to clear the errors.

iPass FAQs

Q. How do I run Horizontal Averaging to calculate Pass/Fail Grades?

A. Go to Grading System > Averaging & GPA > Calculate Horizontal Avg.

1. Calculate Average for Numeric Grades first: Run with Grade = Numeric with Override = Yes.

2. Calculate For Pass/Fail Grades: Run again with Grade = Alpha with Override = No. This will skip over courses that have numeric grades already calculated and only fill in the Pass/Fail Averages.

IMPORTANT: There are several items to check before running Calculate Horizontal Averaging. [Click here for more information.](#)

Upcoming Events & Workshops

February User Group Meetings

February 5, 2018

iPass PA School District User Group – Bethel Park PA Office (FREE)

Location: Harris School Solutions Bethel Park Office: 1008 Progress Ct. Bethel Park, PA, 15102

Join your fellow Pennsylvania school districts using iPass and participate in discussions about how best to use the system to your school district's advantage.

Topics will include: GPA, Transcripts, Horizontal Average Rules, Honor Roll, Report Cards, Scheduling Add /Drop/Transfer, and more.

Please send your other topic ideas to lpatton@harriscomputer.com.

Please register by Feb 2, 2018: [Click here to register.](#)

Agenda

Session 1: 10 a.m. to 12 p.m.

Small lunch provided: 12 p.m. to 1 p.m.

Session 2: 1 p.m. to 2 p.m.

February 6, 2018

iPass PA Charter School User Group – Bethlehem PA Office (FREE)

Location: Harris School Solutions Bethlehem Office: 1660 Valley Center Parkway, Bethlehem, PA, 18017

Join your fellow Pennsylvania charter schools using iPass and participate in discussions about how best to use the system to your charter school's advantage.

Discussions will include: finding parts of iPass you may not be utilizing but that can save you time, bringing data to/from other systems to improve your everyday workflow, and more.

Please send your other topic ideas to lpatton@harriscomputer.com.

Please register by Feb 2, 2018: [Click here to register.](#)

Agenda

Session 1: 10 a.m. to 12 p.m.

Small lunch provided: 12 p.m. to 1 p.m.

Session 2: 1 p.m. to 2 p.m.

February 7, 2018

iPass MA/NH User Group Assabet Valley Regional Marlborough, MA (FREE)

Location: 215 Fitchburg St, Marlborough, MA, 01752

Join your fellow Massachusetts and New Hampshire school districts using iPass and participate in discussions about how best to use the system to your school district's advantage.

Topics will include: GPA, Transcripts, Horizontal Average Rules, Honor Roll, Report Cards, Scheduling Add /Drop/Transfer, School Safety, Discipline Report (SSDR) in SIF, and more.

Please send your other topic ideas to lpatton@harriscomputer.com.

Please register by Feb 2, 2018: [Click here to register.](#)

Agenda

Session 1: 10 a.m. to 12 p.m.

Small lunch provided: 12 p.m. to 1 p.m.

Session 2: 1 p.m. to 2 p.m.

Scheduling Workshops

Harris School Solutions will be hosting iPass Workshops for Middle and High School

Scheduling for the 2018-2019 school year. Each workshop will consist of two-day, hands-on sessions where attendees will be working in their own iPass database to schedule their schools for the 2018-2019 academic year.

9:00 a.m. to 12:00 p.m. – Learn how to set up your Schedule

12:00 p.m. to 1:00 p.m. – Small Lunch Provided

1:00 p.m. to 3:00 p.m. – Hands-on work session to work on your schedule with help from the iPass Support Team

New Webex Option: We encourage all participants to attend in person, but if this is not possible, this year there is an option to follow along with the training during the morning session on both days (9am – 12pm only).

High School Scheduling Workshop [Click here for workshop details](#)

Dates: February 8 and April 3

Times: 9am to 3pm

Location: Westford Public Schools, Central Office, 23 Depot Street, Westford, MA.

Please register by February 2, 2018: [Click here to Register.](#)

Middle School Scheduling Workshop [Click here for workshop details](#)

Dates: April 4 and May 23

Times: 9am to 3pm

Location: Miscoe Hill Middle School, 148 North Ave, Mendon, MA.

Please register by March 30, 2018. [Click here to Register.](#)

April 5, 2018

iPass Vocational Schools User Group – Norfolk Aggie Walpole, MA (FREE)

Location: 400 Main St, Walpole, MA 02081

Join your fellow vocational school districts using iPass and participate in discussions about how best to use the system to your school district's advantage.

Please send your other topic ideas to lpatton@harriscomputer.com.

Please register by March 30, 2018: [Click here to register.](#)

Agenda

Session 1: 10 a.m. to 12 p.m.

Small lunch provided: 12 p.m. to 1 p.m.

Session 2: 1 p.m. to 2 p.m.

More Upcoming Events

We are planning additional workshops for End of Year, State Reporting, and Elementary Scheduling. We will provide more information as it becomes available.

[Click here for more information](#)

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Harris School Solutions

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