



Welcome to Wednesday's Wisdom

Your weekly dose of support!

March 7, 2018

In This Issue

[Support Announcements](#)
[iPass Releases & Updates](#)
[iPass Tips & Tricks](#)
[iPass FAQs](#)
[Upcoming Events & Workshops](#)
[iPass Add Ons](#)

Scheduling Workshops

Don't forget to sign up! Registration is open for Day 2 of the hands-on High School Scheduling Workshop and the 2-Day hands-on Middle School Scheduling Workshop. Refer to the Upcoming Events & Workshops section below.

Support Announcements

March User Group Meeting – The Future of iPass and EPIMS Reporting

The next meeting is scheduled for **March 14th at 1:00 p.m.** Please join us at this important kick-off meeting to discuss the future of handling EPIMS data in iPass.

The iStaff EPIMS DOE Data screen and EDIT EPIMS Work Assignment screens no longer reflect how the data is being pulled from iPass for the EPIMS SIF transmission. Laura Patton will be sharing how EPIMS SIF Objects pull data from iPass for SIF transmission and her thoughts for the future. We want to make sure your district

staff record needs are taken into consideration as we consider changes to the Career Record screen and Course Catalog Course Section screen. Ideas we are considering tie EPIMS Staff Assignments more closely to the course scheduling system, making it easier to report Teachers, Co-Teachers, and Support Content Teachers. Don't miss out on this opportunity to provide input in the initial stage of development.

Meeting Link: Click here for the [User Group Meeting Webex link](#). Meeting Number is 635 513 566, Meeting Password is Harris. Audio Connections is 1-866-469-3239 Call-in toll-free number (US/Canada).

iPass Releases & Updates

Patch Release – 7.0.20180302_sync

A patch release went out on March 2nd to all sites (v. 7.0.20180302_sync).

The patch release included the following minor enhancements: One Roster 1.0 and 1.1 Exports now include a Course Type parameter; ConnectEd Export now includes 2 SMS Texting Phone Number fields.

The patch release included corrections in the following areas: Report Cards Exclude Course Type; Add/Modify Staff Add Contacts; Gradebook Weights Recompute Averages; SASID file upload; Query Upload; iParent > Update Addresses; Calculating Grades from Gradebook/Rankbook; PCL Student Schedules showing dropped courses; SIF 2.7 and Legacy SCS file inclusion of courses; iHealth HVP Batch Entry.

Please refer to the full release notes for details in iPass Help > iPass Patch Release Notes > [Patch Release Notes – 7.0.20180302_sync](#).

Another Patch Release Planned for Tonight

We are planning to push out a patch release tonight (v. 7.0.20180306_sync) to correct two SIF SIMS issues:

- The StudentPersonal Object was sending a Yes for 504 when a student was set to the DOE039 code of 02 - *Student was on a 504 plan earlier this school year, but is not currently on a 504 plan.*

Action Required: The SIMS Report available after freezing data will show elevated 504 numbers. If you know you have some students set to 02 - *Student was on a 504 plan earlier this school year, but is not currently on a 504 plan*, confirm you have the updated version, clear the SIF Temp Table for StudentPersonal and resend the StudentPersonal Object.

- The StudentSchoolEnrollment Object was sending a student as School Wide Title One (DOE020 = 01, Title One Participation = School-wide) if they had a TRF record moving from a Title One school in your district to another school in your district that was not Title One.

Action Required: If you have an error on a student in a non-Title One school having a Title One Participation code (DOE020 = 01) and their DOE020 code is correctly set in iPass to *00 - Not Title One*, you should clear the StudentSchoolEnrollment Object and resend the StudentSchoolEnrollment Object if you have many of these or use SIF Reporting to send one SASID at a time to clear the errors.

Additional items that will be in the patch release include:

- SDR – Ability to report large amounts of “nameless” victims, such as a threat to the entire school.
- EPIMS – Staff Evaluation Object now sending only one record for staff.
- Recommendations – Ability to select previous year on student Recommendations screen and teacher can now add Recommendations for student in multiple classes from different departments.

Preliminary Patch Release Notes are posted in iPass Help > [iPass Patch Release Notes](#).

iPass Tips & Tricks

Troubleshooting SIMS Errors

If you are receiving the SIF validation error: Invalid 504 value and DOE039: X

Validation ID	Error Message	Core / Relevant Elements					
2780	Invalid 504 value	DOE011: 01	DOE012: 20	DOE013: 01	DOE017: 70	DOE018: 72	DOE039: X

Go to Biographical System > Find Any Student > enter the SASID > click Search.

Check the search results and see if the Primary School is displayed as “N/A.” This means the student has no Primary School selected for the current school year.

Students										
Student	Name	Grade	Room	LASID	SASID	DOB	Primary School	Enrollment	Deleted	Data
							N/A	Not Enrolled	No	

Click on the Student ID number to get to the student’s Profile screen. If the Primary School is blank and the student was enrolled any time during the current school year, add the Primary School back in. Students who withdraw during the school year must

keep the Primary School selection through the end of the school year for state reporting purposes.

To update the SIMS SIF transmission file, use Delete SIF TMP table to clear the StudentPersonal and StudentSchoolEnrollment objects. Then go to SIF Reporting, click the SIMS radio button, enter student's SASID, and Submit to send updated data to the DESE. Watch for the error to clear.

iPass FAQs

Q. What reports are available to review Online Course Recommendations?

- A.** There are several queries available to download in the iPASS Help > My Queries > Query Files for Download.
- [On-line Recommendations – Detailed iTeacher](#) – This query report includes Teacher Name, Student Name, Grade level, Counselor, Course ID/Name of recommended (selected) course, Comment entered by Teacher, Date recommendation entered. Teachers that did not enter a Recommendation will be blank.
 - [On-line Recommendations – Detailed iParent](#) – This query report includes Guardian Name, Student Name of all linked children, Course Title/Name of recommended (selected) course, Comment entered by parent, Date recommendation entered. Parents that did not enter a Recommendation will be blank.
 - [On-line Recommendations – Detailed iStudent](#) – This query report includes Student Name, Grade Level, Counselor, Course ID/Name, Comment entered by student, Date recommendation entered. There is a subtotal showing the number of recommendations for each student. Students that did not enter a Recommendation will be blank.
 - [Recommendations – Query for All Recommendations](#) – This query report lists By Student the Course ID/Name for the recommended (selected) course, Date recommendation was entered, and the Name of the person who entered the recommendation. (Teacher, Parent and Student). There is a subtotal showing the number of recommendations for each student.

Upcoming Events & Workshops

High School Scheduling Workshop

SPECIAL ADDED OPTION: We have room for additional users to sign up for Day 2 of this workshop. This is a great opportunity to learn more about the Student Scheduler, Master Schedule Builder, and get help troubleshooting your schedule. [Click here for Workshop details.](#)

Date: April 3 – Day 2

9am to 12pm: Learn how to schedule your students

12pm to 1pm: Small lunch provided

1pm to 3pm: Hands-on work session to work on your schedule with help from the iPass Support Team

Location: Westford Public Schools, Central Office, 23 Depot Street, Westford, MA.

\$250 per person for Day 2 only hands-on workshop.

New Webex Option: We encourage all participants to attend in person, but if this is not possible, this year there is an option to follow along with the training during the morning session on both days (9am – 12pm only). **\$125 per person for Day 2 only morning webex session.**

Registration is required for the Day 2 session. **Please register by March 30.** [Click here to Register.](#)

Middle School Scheduling Workshop

This workshop will consist of 2 day, hands-on sessions where attendees will be working in their own iPass database to schedule their middle school for the 2018-2019 academic year. [Click here for workshop details.](#)

Dates: April 4 and May 23

9am to 12pm – Learn how to set up your Schedule

12pm to 1pm – Small lunch provided

1pm to 3pm – Hands-on work session to work on your schedule with help from the iPass Support Team

Location: Miscoe Hill Middle School, 148 North Ave, Mendon, MA.

\$500 per person for 2 days.

New Webex Option: We encourage all participants to attend in person, but if this is not possible, this year there is an option to follow along with the training during the morning session on both days (9am – 12pm only). \$250 per person for 2 days.

Registration is required for this courses. **Please register by March 30.** [Click here to register.](#)

More Upcoming Events

We are planning a Vocational/Technical School User Group Meeting and additional workshops for End of Year, MA & PA State Reporting, and Elementary Scheduling. [Click here for more information.](#)

iPass Add Ons

EZSchoolEnroll – Online student registration/parent portal. Allow parents to register new students online, update their contact information and remove or edit existing contacts for each student. \$1400.00 one time fee for setup and training with no additional annual cost.

OnHand Schools – Newly acquired by Harris School Solutions and contains a suite of exciting products including RTI and MTSS solutions to assist in data driven instruction decisions. Visit <http://www.onhandschools.com/> for more information.

Part of the [McREL EmpowerED Suite](#), **McREL Power Walkthrough** is the research-based classroom observation software designed to quickly and effectively gather classroom data and provide instant and formative feedback to teachers to inform practice and bolster their strengths in the classroom.

eWalk is the classroom observation software that transforms time-consuming classroom walkthroughs into an effective 5-minute process, start to finish.

Please contact Sharon O'Connor directly to schedule a demo of any of these products at sjoconnor@harriscomputer.com.

Harris School Solutions

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