



Email not displaying correctly?
View it in iPass [Help](#).

[Log Support Call](#)

[Schedule Training](#)

[iPass Help Link](#)



Welcome to Wednesday's Wisdom

Your weekly dose of support!

March 14 2018

In This Issue

[Support Announcements](#)
[iPass Releases & Updates](#)
[iPass Tips & Tricks](#)
[Upcoming Events & Workshops](#)
[Harris School Solutions Products](#)

SIF Reporting Updates

We've got lots of updates related to SIF state reporting. Be sure to review and share the news.

Support Announcements

**** Today's User Group Meeting Rescheduled to March 21ST ****

Today's User Group Meeting has been rescheduled to next week due to weather related school closures in Massachusetts. Please refer to the Upcoming Events &

Workshops section below for more information on the important meeting topic for next week.

iPass Releases & Updates

Patch Release – 7.0.20180306_sync

A patch release went out on March 7th. The patch release included a fix for 2 SIF SIMS issues: One for DOE039 Former 504 students and one for DOE020 Title I Participation.

Action is required to correct the SIF data transmission of Former 504 students set to DOE039 = 02 and to clear Title 1 Participation errors. Please refer to the Release Notes for detailed information. iPass Help > iPass Patch Release Notes > [Patch Release Notes – 7.0.20180306_sync](#).

Also included in this release is an enhancement for SIF SDDR reporting of discipline incidents with a large count of nameless victims. Detailed directions on how to use this feature can be found in the [Release Notes](#) and below in the iPass Tips & Tricks section.

iPass Tips & Tricks

SIF SDDR – Reporting Large Count of “Nameless” Victims

For SIF transmission of the School Safety and Discipline Report (SSDR) victim count is reported through total count of victim records, not by the number entered in the Report to DOE Number of Victims fields. iPass is now able to send a large count of “nameless” victims without having to create a record for each victim.

Discipline System > Add/Modify Discipline

Other Person: 





Click on + symbol next to Other Person to open up the Other Person table.

- ID Number – Create an ID Number that reflects the type of victim and the number of victims and it can be used again (ie. 999930 for 30 Students or 88885

for 5 Staff members). Click on the magnifying glass icon to see if a previous nameless victim ID Number exists for the Victim Type and Count # you plan to report. If it does, you may select this again. If not, create one.

- Last Name – Enter the Number of Victims (ie. 30) in the Last Name field.
- First Name – Enter the word “Count” in the First Name field.
- Offender/Victim – Select Victim.
- Gender and Race Ethnicity fields can be left alone.
- Fill out required Victim DOE Fields: Click on DOE + symbol to open up the Victim DOE Fields and select the appropriate Victim Type (ie. Student, Staff) and indicate Victim Injury.

Other Person: 

ID Number	Last Name	First Name	Middle Name	District ID	Offender or Victim	Gender	Race/Ethnicity
999930 	30	Count			Victim ▼	Male ▼	
DOE  Victim DOE Fields: Victim Type: 0126 - Student ▼ Victim Injury: 3065 - No injury ▼							
88885 	5	Count			Victim ▼	Male ▼	
DOE  Victim DOE Fields: Victim Type: 3422 - Staff member ▼ Victim Injury: 3065 - No injury ▼							

When you send the SIF DisciplineIncident Object it will send the total Count of unnamed victims for each Victim Type.

Example SIF Events Log XML:

```
<VictimList><Victim Type="0126"><Name Type="2"><FirstName>COUNT</FirstName><LastName>30</LastName></Name><Injury>3065</Injury></Victim></VictimList>
```

```
<VictimList><Victim Type="3422"><Name Type="2"><FirstName>COUNT</FirstName><LastName>5</LastName></Name><Injury>3065</Injury></Victim></VictimList>
```

SIF SDDR: Reporting Victims Without Identifying Names: For more information on setting up your district to report “nameless” victims for all of your discipline incidents, go to iPass Help > SIF > Help > [SIF SDDR: Reporting Victims Without identifying Name.](#)

SIF Transmission – Sending SIF Objects

The Support Team has updated the iPass Help resource on sending SIF Objects for SIMS, SCS, EPIMS and SDR. Please check it out at iPass Help > SIF > Help > [How do I send SIF data objects to the DOE and which objects do I send for each state report?](#)

The updated information includes the following:

- When to use SIF - Send Objects versus SIF Reporting.
- How to use Delete SIF Temp Table to clear the SIF Temp Table & which objects to select to delete.
- How to use SIF - Send Objects & which objects to send for each report.
- How to use SIF Reporting to send SIMS, SCS, SDR or EPIMS objects & how to send for just one school, student, course or staff member.
- Which SIF Objects are sent for SIF Reporting > SIMS, SCS, SDR, and EPIMS.

SIF SIMS – Special Education Data Not Updating at DESE

If you have a Student who is set to DOE034 = 01 and the data is not updating at the DOE, check the following:

- Is DOE036 (*Nature of Primary Disability*) filled in? This field must remain coded to flag the student to be included in the DOE Student Special Education Summary data pull to update the DOE034 field.
- Is DOE040 (*Special Education Evaluation Results*) = 02 or 08? If DOE040 = 02 (*Initial evaluation result found student not eligible for special education services*) or 08 (*Initial evaluation in process at time of data reporting*), the student will not be included in the DOE Student Special Education Summary data pull.

Note: If DOE040 = 09 (*Student evaluated and found eligible for services but parent/guardian declined*), the student will be included in the DOE Student Special Education Summary data pull. Acceptable values for DOE032 (*Ages 3-5 Special Education Placement*) or DOE034 (*Ages 6-21 Special Education Placement*) must be = 00 (*not a Special Education Student*) or 01 (*Not currently a Special Education student, but was previously during the current school year*).

Upcoming Events & Workshops

User Group Meeting – The Future of iPass and EPIMS Reporting

Please Join us **March 21st at 1:00pm** for this **important kick-off meeting to discuss the future of handling EPIMS data in iPass.**

The iStaff EPIMS DOE Data screen and Edit EPIMS Work Assignment screens no longer reflect how the data is being pulled from iPass for the EPIMS SIF transmission. Laura Patton will be sharing how EPIMS SIF Objects pull data from iPass for SIF transmission and her thoughts for the future. We want to make sure your district staff record needs are taken into consideration as we consider changes to the Career Record screen and Course Catalog Course Section screen. Ideas we are considering tie EPIMS Staff Assignments more closely to the course scheduling system, making it easier to report Teachers, Co-Teachers, and Support Content Teachers. Don't miss out on this opportunity to provide input in the initial stage of development.

Meeting Link: Click here for the [User Group Meeting Webex link](#). Meeting Number is 635 513 566, Meeting Password is Harris. Audio Connections is 1-866-469-3239 Call-in toll-free number (US/Canada).

High School Scheduling Workshop

SPECIAL ADDED OPTION: We have room for additional users to sign up for Day 2 of this workshop. This is a great opportunity to learn more about the Student Scheduler, Master Schedule Builder, and get help troubleshooting your schedule. [Click here for Workshop details.](#)

Date: April 3 – Day 2

9am to 12pm: Learn how to schedule your students

12pm to 1pm: Small lunch provided

1pm to 3pm: Hands-on work session to work on your schedule with help from the iPass Support Team

Location: Westford Public Schools, Central Office, 23 Depot Street, Westford, MA.

\$250 per person for Day 2 only hands-on workshop.

New Webex Option: We encourage all participants to attend in person, but if this is not possible, this year there is an option to follow along with the training during the morning session on both days (9am – 12pm only). **\$125 per person for Day 2 only morning webex session.**

Registration is required for the Day 2 session. **Please register by March 30.** [Click here to Register.](#)

Middle School Scheduling Workshop

This workshop will consist of 2 day, hands-on sessions where attendees will be working in their own iPass database to schedule their middle school for the 2018-2019 academic year. [Click here for workshop details.](#)

Dates: April 4 and May 23

9am to 12pm – Learn how to set up your Schedule

12pm to 1pm – Small lunch provided

1pm to 3pm – Hands-on work session to work on your schedule with help from the iPass Support Team

Location: Miscoe Hill Middle School, 148 North Ave, Mendon, MA.

\$500 per person for 2 days.

New Webex Option: We encourage all participants to attend in person, but if this is not possible, this year there is an option to follow along with the training during the morning session on both days (9am – 12pm only). \$250 per person for 2 days.

Registration is required for this courses. **Please register by March 30.** [Click here to register.](#)

More Upcoming Events

We are planning a Vocational/Technical School User Group Meeting and additional workshops for End of Year, MA & PA State Reporting, and Elementary Scheduling.

[Click here for more information.](#)

Additional Harris School Solutions Products

EZSchoolEnroll – Online student registration/parent portal. Allow parents to register new students online, update their contact information and remove or edit existing

contacts for each student. \$1400.00 one time fee for setup and training with no additional annual cost.

OnHand Schools – Newly acquired by Harris School Solutions and contains a suite of exciting products including RTI and MTSS solutions to assist in data driven instruction decisions. Visit <http://www.onhandschools.com/> for more information.

Part of the [McREL EmpowerED Suite](#), **McREL Power Walkthrough** is the research-based classroom observation software designed to quickly and effectively gather classroom data and provide instant and formative feedback to teachers to inform practice and bolster their strengths in the classroom.

eWalk is the classroom observation software that transforms time-consuming classroom walkthroughs into an effective 5-minute process, start to finish.

Please contact Sharon O'Connor directly to schedule a demo of any of these products at sjoconnor@harriscomputer.com.

Harris School Solutions

*Copyright © 2017, Harris School Solutions.
All rights reserved.*

1-866-450-6696

To opt-out of receiving emails from iPass Support please reply to [email](#) with your request.