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## Welcome to Wednesday's Wisdom

*Your weekly dose of support!*

October 24, 2018

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### Training – Workshops – Coaching

Get the most out of iPass – Register for iPass User Training, Workshops, and Personalized Coaching.

## Support Announcements

### Updated SIMS Certification Deadlines

DESE announced the SIMS Certification deadlines have been extended by two weeks. The new deadlines are:

Report	As of Date	Due Date	Certification Date
SIMS	Oct. 1	<b>Nov. 8 (NEW)</b> (Certification)	<b>Nov. 15 (NEW)</b> (Re-Certification after resolution of Duplicates)

SCS	Oct. 1	Dec. 6	Dec. 6
EPIMS	Oct. 1	Dec. 6	Dec. 6

## Rescheduled: iPass User Training for School Administrators

The iPass User Training Webinar for School Administrators has been rescheduled to **October 31**. This training session provides an overview of iPass from the perspective of the School Administrator. Learn more about iPass Discipline, Grading & Report Cards, Transcripts, GPA, Honor Roll, Scheduling, iPass Dashboard Views, Data & Reporting, iParent/iStudent, and the Publishing Dashboard. Refer to the Upcoming Events & Workshops section below for more information. **Register and get training for ALL staff!**

## Start Now – SSDR Workshop + Coaching

Don't miss the live webinar Workshop on **October 30**. The Workshop will prepare you and your staff to record discipline incidents to be reported in the end-of-year School Safety and Discipline Report (SSDR). Register for the Workshop and receive 2 hours of personalized coaching for SSDR preparation. Refer to the Upcoming Events & Workshops section below for more information.

## iPass User Training Follow Up Q&A Sessions

We would like to remind districts that registered for the iPass User Training Sessions that we are holding Follow Up Q&A Sessions for users to attend and ask questions on the training topic. Registered districts will be sent a meeting link for the Q&A Session.

iPass User Training Follow Up Q&A Sessions	Date	Time
Administrative Assistants	October 23, 2018	1:00-2:00pm
Gradebook Support Staff & Lead Teachers	October 24, 2018	1:00-2:00pm
Discipline Staff	October 30, 2018	1:00-2:00pm
Human Resources Staff	October 31, 2018	1:00-2:00pm
Scheduling Staff	November 2, 2018	1:00-2:00pm
School Administrators	November 28, 2018	1:00-2:00pm
Guidance Staff	November 9, 2018	1:00-2:00pm

## 2017-2018 Civil Rights Data Collection (CRDC)

The Federal Department of Education will be collecting the CRDC report data for the school year 2017-18. The current schedule is to open the collection up in February 2019.

### **iPass CRDC Tool To Be Updated**

iPass has a CRDC Tool to extract the data from iPass as well as enter non-ipass data elements to create the required LEA and School files for upload to the CRDC site. The iPass Team is in the process of reviewing the 2017-18 reporting requirements and will be updating our CRDC v2 Reporting Tool. We will keep you updated on when this will be available.

The CRDC website lists the following changes for the 2017-18 school year:

- *New* – Collecting data on computer science classes and school internet access. The collection of these new data will be optional for the 2017-18 CRDC.
- No longer collecting data on high school equivalency course exam results and Advanced Placement course exam results.
- No longer collecting student chronic absenteeism data because the data will be obtained through the EDFacts collection.

Almost all of the data elements that were previously collected by the 2015-16 CRDC will continue to be collected by the 2017-18 CRDC.

Refer to the Civil Rights Data Collection Resource Center for more information.

Link: <https://crdc.grads360.org/#program>

Feel free to refer to iPass Help > DOE ID Manager > Help > [CRDC v2](#) subcategory folder to learn more about how the Tool will save you time pulling your data together for the report.

*\*\* Note: the CRDC v2 Tool is still set up for reporting the 2015-16 CRDC.*

## **Upcoming Events & Workshops**

### ***NEW* iPass User Training & State Reporting Workshop Series**

***New district-wide pricing makes training all iPass users in your district affordable!***

***New small-group registration makes Workshops + Coaching more affordable!***

## ***Special Bundled Series Pricing!***

### **iPass User Training Webinar Sessions:**

The District iPass User Training Webinar Series offers **district-wide training** targeted at specific job types and responsibilities for both **new users** and to **provide current users with a refresher** of iPass features and functionality.

Each training session is comprised of a **3-Hour Interactive Group Webinar** and a **1-hour Group Q&A Follow-Up Session**. Participating districts may include **unlimited staff** in the scheduled webinar session and will receive a link to the webinar recording to share with district users and to reference throughout the school year.

**\*\* Training webinar recordings are available after the live webinar date. Contact [Laura Patton](#) if you are interested in purchasing access for your district. \*\***

Date	Session (Target Users)	Topics Covered	Session Fee (Per District)
September 25, 2018 <i>Webinar Recording Available</i>	Administrative Assistants	Biographical System, Attendance System, Grading System, Report Cards, Competencies, Reports, iParent/iStudent, Publishing Dashboard	\$500
September 26, 2018 <i>Webinar Recording Available</i>	Gradebook Support Staff & Lead Teachers	Gradebook, iTeacher, Grading, Competencies, Report Cards, Progress Reports, iParent/iStudent	\$500
October 2, 2018 <i>Webinar Recording Available</i>	Discipline Staff	Overview of Discipline System, Discipline Records, Reports, Data Requirements for SDR State Reporting	\$500
October 3, 2018 <i>Webinar Recording Available</i>	Human Resources Staff	iStaff Best Practices, Career records, Compensation, Attendance, Time Rollover, EPIMS Requirements, Contracts	\$500
October 4, 2018 <i>Webinar Recording Available</i>	Scheduling Staff	Scheduling Students, Drop/Add, Transfer Grades, Course Catalog Maintenance, Printing Schedules	\$500
<b>RESCHEDULED</b> <b>October 31, 2018</b>	School Administrators	iPass Overview, Discipline, Grading & Report Cards, Transcripts, GPA, Honor Roll, Scheduling, Dashboard Views, Data & Reporting, iParent/iStudent, Publishing Dashboard	\$500
October 10, 2018 <i>Webinar Recording Available</i>	Guidance Staff	Overview of Scheduling System, Grading System, Transcripts, GPA, Honor Roll	\$500
<b>Bundled Series</b>	All Sessions Included	<b>Savings of \$500</b>	\$3,000

### **Training Webinar Registration:**

- School Administrators – [Click here to register](#) – **RESCHEDULED TO 10/31/2018**
- Bundled Series – [Click here to register](#)

### **State Reporting Workshop Series:**

The State Reporting Workshop Series breaks **SIMS, SCS, EPIMS, and SSDR** Workshops down into individual sessions. Workshops are comprised of an **interactive group webinar training session for unlimited staff members *plus* follow-up Personalized Small Group Coaching Sessions for up to 3 users per session**. Participants also receive a link to the recording to share with other district users and to use for reference through the end of the school year. Sessions will be offered to coincide with October and End-Of-Year State Reporting.

**\*\* Workshop recordings are available after the live workshop date. Contact [Laura Patton](#) if you are interested in purchasing access for your district. \*\***

Date	Workshop	Webinar + Coaching (Hours)	Fee (Webinar Unlimited Users + Coaching for up to 3 Users)
September 27, 2018 <i>Webinar Recording Available</i>	October SIMS State Report	1 + 1	\$400
October 16, 2018 <i>Webinar Recording Available</i>	October SCS State Report	2 + 2	\$750
October 17, 2018 <i>Webinar Recording Available</i>	October EPIMS State Report	2 + 2	\$750
October 23, 2018 <i>Webinar Recording Available</i>	October Cross Validations	1 + 1	\$400
October 30, 2018	Start Now - SSDR State Report	2 + 2	\$750
<b>Bundled Series</b>	All Workshops Included	8 + 8	<b>\$2500 (Save \$550)</b>

**State Reporting Workshop Registration:**

- Start Now - SSDR State Report – [Click here to register](#)
- Bundled Workshop Series – [Click here to register](#)

[Click here](#) for more details about the new iPass User Training Series and State Reporting Workshop + Coaching Series.

**iPass Support Services**

**Personalized Mentoring & Coaching Sessions**

The Support Team is available for personalized **one-on-one Mentoring** for new users and **outcome-based Coaching** beyond the scope of typical support ticket resolution.

During a **Personalized Mentoring Session** a Support Team member will work one-on-one with the user to teach them about iPass features and functionality.

During a **Personalized Coaching Session** a Support Team member will work one-on-one with the user to help with iPass setup and walk a user through the required steps to reach the desired outcome. Coaching sessions are recommended when a district is looking to implement a new iPass feature, when a user wants someone to walk them through a process, or when a user wants help reviewing and clearing state reporting errors.

### **Mentoring/Coaching Options:**

#### **Personalized Session**

- User defined topic/need
- Fee: \$185/hour, typically booked in 1-2 hour blocks
- For more information email [lpatton@harriscomputer.com](mailto:lpatton@harriscomputer.com)

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**Harris School Solutions**

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