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Welcome to Wednesday's Wisdom

Your weekly dose of support!

February 6, 2019

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New Workshop + Coaching Offerings

Check out our new February Workshop + Coaching offerings for the 2017-18 CRDC Collection and the 'Start Now – SSDR'.

Support Announcements

Update: 2017-2018 CRDC Collection

The 2017-18 CRDC Collection is now open for public schools and other educational agencies (LEAs) located on the east coast and will remain open until April 22, 2019. Reference the [CRDC Data Collection Resource Center](#) for more information.

Important Note: You may start the CRDC data mapping in iPass now but you will not be able to submit the CRDC LEA and School files until we push out an update with the 2017-18 CRDC Collection changes. The iPass Team is in the process of preparing an

update to the CRDC Data Setup v2 mapping screens and to the CRDC v2 export to include the changes for the 2017-18 CRDC submission. We will let you know as soon as the update is ready to go out in a patch release.

The 2017–2018 CRDC is similar to the 2015–2016. A few changes were made to the CRDC for the 2017–18 school year:

- **NEW:** The CRDC will collect data on computer science classes and school internet access. These will be optional for the 2017–18 CRDC.
- **NO LONGER COLLECTED:** The CRDC will no longer collect data on high school equivalency course exam results and Advanced Placement course exam results. Also, student chronic absenteeism data will no longer be collected by the CRDC.

iPass CRDC Collection Tools Available: iPass provides users with tools to create the CRDC LEA and School (csv) files for upload to the CRDC site. The iPass **CRDC Data Setup v2** option provides iPass data mapping to extract and calculate the CRDC related data available in iPass. Also provided are **“non-iPass” CRDC data fields** to enter the data elements not stored in iPass. The **CRDC Data Copy v2** option allows users to copy data entered from one year to another or from school to school. The **CRDC v2 export** option combines the iPass and non-iPass data to create the CRDC LEA and School files.

NEW: CRDC Collection Workshop + Coaching

The iPass Support Team will be offering a new option to assist users in preparing their district’s 2017-2018 CRDC Collection. This will include a **90-minute interactive group webinar** to learn how to use the iPass CRDC Tools followed by a **1-hour personalized small group coaching session** to help you troubleshoot your data mapping and generating your files.

CRDC Collection Workshop Date	Workshop Session (Webex 9-10:30am)	Coaching Session	Promotional District Price	Registration Link
February 28, 2019	1.5 Hours	1 Hour	\$350	Click to Register

‘Start Now – SSDR’ State Report Workshop + Coaching

The iPass Support Team is offering a mid-year SSDR State Reporting Workshop + Coaching option to provide districts with an opportunity to jump start the process of reporting discipline in the end of year SSDR Report. This is a great time to get district staff responsible for discipline actively involved with preparing the iPass discipline records for the SSDR report and clearing the SIF validation errors as they go. This will include a **2-hour interactive group webinar** followed by **2 hours of personalized small group coaching sessions**.

Start Now – SSDR Workshop Date	Workshop Session (Webex 9-11:00am)	Coaching Sessions	Promotional District Price	Registration Link
February 26, 2019	2 Hours	2 Hours	\$750	Click to Register

February User Group Meeting

Date: February 13, 2019

Time: 1:00 p.m. to 2:00 p.m.

- 1. News & Updates: CRDC Collection 2017-18 and SSDR**
- 2. Featured Topics: MA Gender Identification Project: Phase I and iPass Support Hub Tips**
- 3. General Q&A Session**

In addition to news and updates related to the CRDC Collection and SSDR Report, Laura Patton will review the Gender Identification Project for Massachusetts sites that will provide screen display for Male, Female or Non-Binary gender identification. We will also review tips for using the iPass Support Hub when reporting issues and update you on the Knowledge Base and Community sections.

Meeting Link: Click here for the [User Group Meeting Webex link](#). Meeting Number is 635 513 566, Meeting Password is Harris. Audio Connections is 1-855-699-3239 Call-in toll-free number (US/Canada).

The Support Team hosts monthly online user group meetings the second Wednesday of every month. Meetings start with important news and updates for all users and include an in-depth review of timely topics

iPass Tips & Tricks

SIF Transmission of Objects After Adding Student SASID

If you create the enrollment record for a new student before you have entered the SASID number, no StudentSchoolEnrollment object is sent via SIF for the student because the student remains set to Report to DOE = No when there is no SASID number.

When you enter the SASID number and switch the student to Report to DOE = Yes on the student's MA DOE screen this action triggers iPass to send the StudentPersonal object via SIF but not the StudentSchoolEnrollment object. You

will need to send the StudentSchoolEnrollment object for the student. You can do this in several ways:

- Use SIF Reporting > SIMS to send the SIMS objects (StudentPersonal *and* StudentSchoolEnrollment) for all students in the district *OR* select a specific school to send all the students in that school *OR* select a school *and* SASID number to send a specific student.
- Use Send SIF Objects to send the StudentSchoolEnrollment objects for the entire district.

Note: Updating the Report to DOE Status for students on the Biographical System > Mass Update Students screen does not trigger iPass to send the StudentPersonal object. If you are using this method to mass update students after entering SASID numbers you will need to send both the StudentPersonal and StudentSchoolEnrollment objects to DESE using SIF Reporting > SIMS or Send SIF Objects.

Upcoming Events & Workshops

Scheduling Success Services Packs

Training + Planning + Coaching

High School Level – February 5 *and* April 2, 2019

- **2 Days of Interactive Group Training – Remote Classroom** (*Webex 9am-12pm*)
 - Day 1:** Define New Academic Year, Assign Next Year School to Students, Define Academic Year Schedule Parameters, Roll Over Course Catalog, Define Rotation, Create New Courses & Move to Course Catalog, Edit Course Catalog Details, Set Up Recommendations, Set up Master Schedule Builder, Add Requests and Print Reports to Verify Requests.
 - Day 2:** Running Reports to Analyze Final Requests, Running the Master Schedule Builder (MSB), Analyzing the Master Schedule, Adjusting the Master Schedule, Saving/Restoring/Clearing the Master Schedule, Running the Student Scheduler, Setting up Study Halls, Running Study Hall Scheduler and Modifying Student Schedules.
- **1 Hour Personalized Small Group Schedule Planning Session** – Review scheduling needs, potential changes and develop a scheduling plan.

- **2 Hours of One-On-One Small Group Coaching** – Help troubleshoot scheduling issues. Scheduled in 1-hour blocks.

***Can't make it to the scheduled sessions? Don't worry –
Your district gets the session recordings to reference through 2019***

Scheduling Success Service Pack 2 Day Training <i>PLUS</i> Planning & Coaching <i>(Sign up for planning/coaching hours)</i>	Value	Promotional District Price	Registration Link
High School	\$1,665	\$1,250	Click here to register

Additional School Level Options:

- **Middle School Level – April 9 and May 21, 2019**
- **Elementary School Level – June 11 and August 20, 2019**

>> [Click here](#) to learn more about Middle School and Elementary School Level options and **special *Multi-School Level Bundles pricing***.

iPass Support Services

Additional Scheduling Planning & Coaching Options

The iPass Support Team is available to help you and your team review your scheduling needs, develop a plan, and coach you through the process.

These options are tailored to districts making schedule changes, users that want to use the *Master Schedule Builder*, and users that want to be coached through setting up scheduling for next year.

>> [Click here](#) to learn more about all of our *Scheduling Success Services* options and to register for upcoming sessions.

District iPass User Training Series

The District iPass User Training Series offers district-wide training targeted at specific job types and responsibilities for both new users and to provide current users with a refresher of iPass features and functionality.

>> [Click here](#) to learn more about the topics covered in each session.

MA State Reporting Workshop Series + Personalized Coaching

The Massachusetts State Reporting Workshops offered this fall for October SIMS, SCS, EPIMS and Cross Validations were recorded. These pre-recorded workshop sessions are available along with personalized one-on-one small group coaching.

For more information email lpatton@harriscomputer.com.

Personalized Mentoring & Coaching Sessions

The Support Team is available for personalized one-on-one Mentoring for new users and outcome-based Coaching beyond the scope of typical support ticket resolution.

For more information email lpatton@harriscomputer.com.

Harris School Solutions

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