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Welcome to Wednesday's Wisdom

Your weekly dose of support!

March 6, 2019

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Middle School Scheduling

No need to struggle alone through the challenges of middle school scheduling. Let us help you with our *Middle School Scheduling Success Services*. Refer to our Upcoming Events & Workshops section for more information.

Support Announcements

March User Group Meeting

Date: March 13, 2019

Time: 1:00 p.m. to 2:00 p.m.

1. **News & Updates: Timely News & Updates**
2. **Featured Topics: Review Online Teacher Behavior Referrals & Recent Updates, New Liaison Field, and Potential Snow Day “Blizzard Bag” options.**

In addition to timely news and updates, Laura Patton will demonstrate enhancements to the **Online Teacher Behavior Referral system** and **new Liaison field option**.

We are also interested in gathering input from sites that are implementing a **snow day strategy** that include snow-day assignments, make-up day attendance for DESE, and options such as “Blizzard Bags.”

Meeting Link: Click here for the [User Group Meeting Webex link](#). Meeting Number is 635 513 566, Meeting Password is Harris. Audio Connections is 1-855-699-3239 Call-in toll-free number (US/Canada).

The Support Team hosts monthly online user group meetings the second Wednesday of every month. Meetings start with important news and updates for all users and include an in-depth review of timely topics.

New CRDC Quick Guide and LEA/School Files Resources

The Support Team has posted updated CRDC v2 resources in the iPass Support Hub Knowledge Base under State and Federal Reporting and in iPass Help. Below please find the iPass Help links:

- [Quick Guide: CRDC Collection Data Mapping & Reporting Tool \(2017-2018\)](#)
- [CRDC v2 - LEA Element Guide with iPass References \(2017-2018\)](#)
- [CRDC v2 - School Element Guide with iPass References \(2017-2018\)](#)
- [CRDC Data Setup v2 - School CRDC Data Mapping Subject Area Course Codes](#)

iPass Releases & Updates

Upcoming Patch Release

The iPass Team is preparing a patch release that will include the following:

- **Teacher Behavior Referral Enhancements:** A new Discipline Parameter, *Incidents Displayed for Teachers*, will be added that will allow schools to select which Incident Codes will be available for teachers to select when entering

Teacher Behavior Referrals; A new *Teacher Action* field and *Teacher Comment* field will be added to the Enter Behavior Referral screen.

- **New Liaison Field Option:** When the optional Liaison field is activated it can be assigned like the Vice Principal and Counselor fields and will display on various Student screens and will be available in several Biographical System reports.

Join us at next week's March User Group Meeting to learn more.

iPass Tips & Tricks

Snow/Weather Days

When school is canceled, each school calendar must be updated to mark the day(s) as a 'Holiday' to indicate no school.

- Prior to removing the day from the calendar, you should make sure no students were marked absent in advance for that day. Update them to "Present" before changing the day to a holiday.
- Click the day on the calendar and set it to be a 'Holiday' marking it as a snow day with an end date. If it is a single-day event, enter the same calendar date.
- Schools that have rotating cycles may need to adjust their day/week cycles.
- Schools may need to adjust the Term Start and End Dates on the Academic Year Settings screen.

A detailed guide can be found in iPass Help > Attendance > Help > [Guide: How to Enter a Snow/Weather Day or Other Emergency School Closing.](#)

New Queries Available for Download

The following new queries have been posted in iPass Help and are available for download to use on your site. Click on the link for more details.

- [On-line Recommendations By Course Query](#)
- [Bio By Individual Course Section Query](#)

Upcoming Events & Workshops

Middle School Scheduling Success Services Pack ***Training + Planning + Coaching***

The iPass Support Team is offering a *Scheduling Success Services Pack* for **Middle School** scheduling.

Unlimited district staff can participate in the **two 3-hour interactive remote classroom sessions** to develop the scheduling skills they need. Also included is a personalized **1-hour small group planning session** and **2-hours of one-on-one small group coaching** to ensure success.

Remote Classroom Dates/Times: April 9 and May 21 (9:00am to 12:00pm Webex)

<i>Scheduling Success Packs Train + Plan + Coach</i>	Dates	Value	Promotional District Price	Registration Link
Middle School	April 9 & May 21	\$1,665	\$1,250	Click to Register

>> [Click here](#) to learn more about the *Scheduling Success Services Packs*

iPass Support Services

Additional Scheduling Planning & Coaching Options

The iPass Support Team is available to help you and your team review your scheduling needs, develop a plan, and coach you through the process.

These options are tailored to districts making schedule changes, users that want to use the Master Schedule Builder and users that want to be coached through setting up scheduling for next year.

>> [Click here](#) to learn more about all of our *Scheduling Success Services options* and to register for upcoming sessions.

Harris School Solutions

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