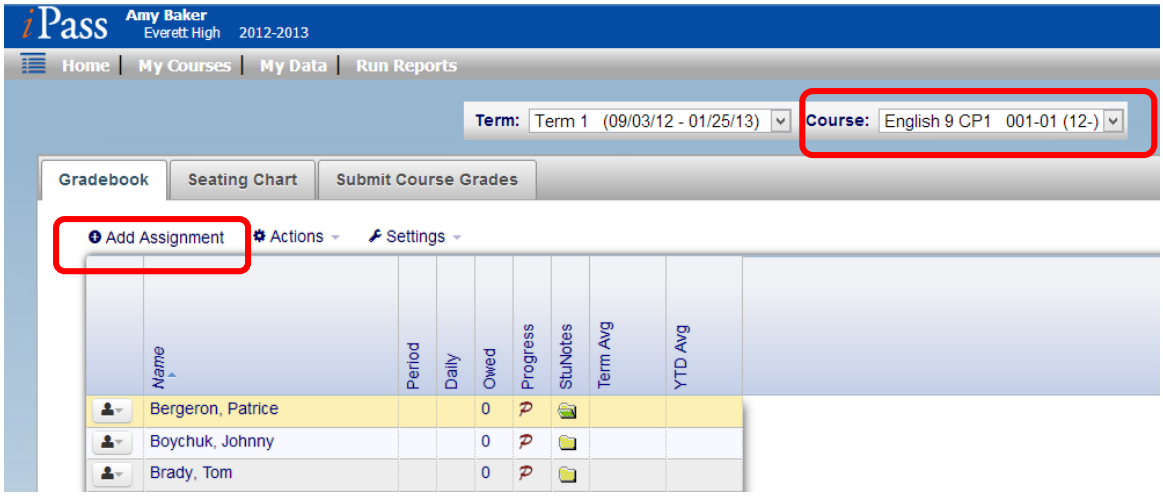
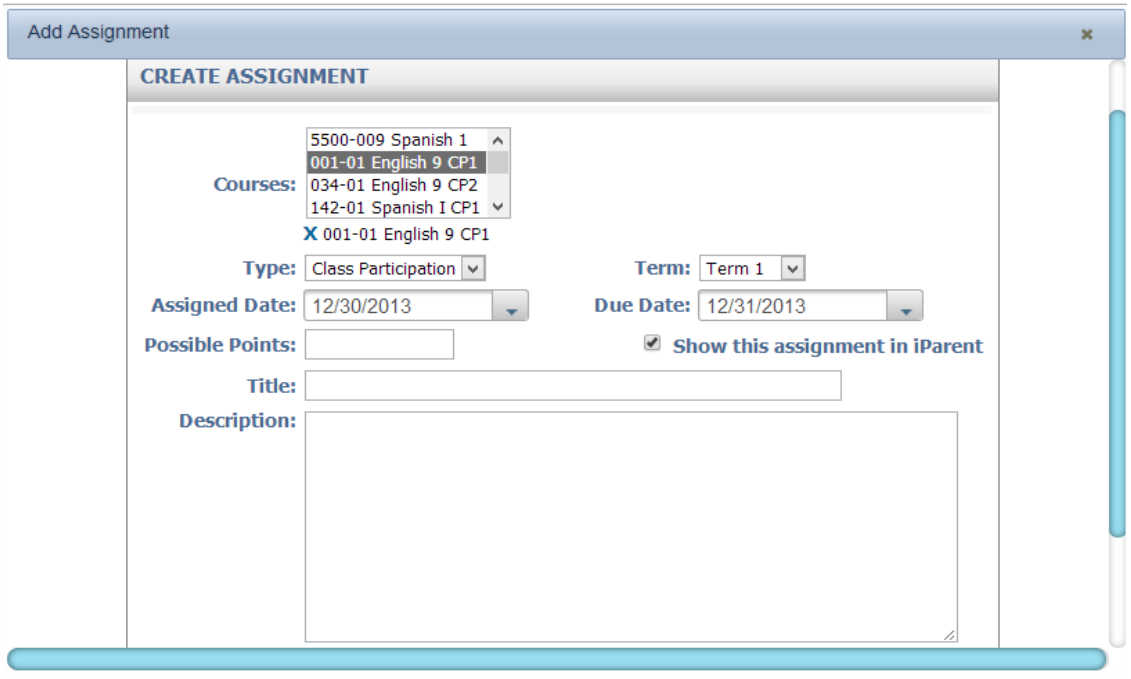
Assignments

Click on the + Add Assignment to add an assignment to the course selected at the top of the gradebook screen.



Create Assignment



Courses: Defaults to the course selected in Gradebook; hold the control key down to select multiple courses.

Type: Select the type of assignment to be created from the drop-down menu.

Term: Select the term that the assignment will be created in. Default is current term based on date.

Assigned Date: Select the date of the assignment

Due Date: Select the date the assignment will be due.

Possible Points: Enter the total number of points available for this assignment.

Show this Assignment in iParent: This is checked by default based on Assignment Type. Uncheck to remove from the Progress and Assignment views in iParent and iStudent.

Title: Enter the title or name for the assignment. Title appears in the Progress Report view in iParent and iStudent

Description: Enter the description of the assignment. Description appears in the Assignment view in iParent and iStudent.

Click on

to create the assignment.