

Welcome to Wednesday's Wisdom – A weekly dose of support! February 4, 2015

Announcements

Register for 2-Day Scheduling Workshops

Harris School Solutions will be hosting iPASS Workshops for Middle and High School scheduling for the 2015-2016 school year. Please click here to download the Workshop Brochure for full details. Registration is required for all courses; Courses are limited to the first 20 registrants.

Online Registration is open now for the high school workshop at:

http://mywebed.harriscomputer.com/profdev_public/view_activity.aspx?activityid=3e06c43f-fed4-44fc-922d-a6f341c6e145

Online Registration is open now for the Middle School Workshop at:

http://mywebed.harriscomputer.com/profdev_public/view_activity.aspx?activityid=c1d97cd8-f9bd-4d22-a8aa-5991a8b85a6d

Latest Patch Information - 7.0.20150203 or 7.0.20150203r

The patch that went out Tuesday Feb 3, 2015 contained a fix for the CRDC to add in some of the missing fields on the non-iPass Schools screen. The following fields that were missing have been added:

Teacher Absenteeism SCH_FTETEACH_ABSENT

Salary Expenditures for K-12 instructional staff SCH_SAL_INSTR_WOFED

Salary Expenditures for K-12 total personnel SCH_SAL_TOTPERS_WOFED

Full-time Equivalency Count and Salary Amount for Teachers SCH_FTE_TEACH_WOFED

Salary Expenditures for Teachers SCH_SAL_TEACH_WOFED

Amount of Non-Personnel Expenditures Associated with Activities Funded with State and Local Fund SCH_NPE_WOFED

Frequently Asked Questions

Q. Can I give a long term substitute teacher access to a teacher's Gradebook/Rankbook to take attendance, enter assignments, and submit grades?

A. Yes. This allows grades to be submitted and maintained in one account for the entire year, which will help when calculating the Final Grade. You can begin the school year with the long term substitute teacher using the on-leave teacher's Gradebook/Rankbook, grant access for an interim period during the year, or end the year this way.

1. Create iPass User Account for the long term substitute (LTS) teacher with Teacher privileges.
2. Set Default School to school where LTS teacher will be working.
3. Go to < **Security System** > < **Assign Teacher Access** >
4. Search for the name of the LTS teacher.
5. You can select the access you want to grant: Attendance, Competency, Future Schedules, Grades, Rankbook.
6. Click on EACH access selection you want to grant, search for the name of the on-leave teacher you would to give them access to, check the box next to their name, and Submit.
7. When the substitute teacher logs into iPass they need to go to < **iTeacher** > and select the on-leave teacher's name in the Teacher drop down box on any of the following screens: Add/Modify Rankbook, Add/Modify Course Grades, Add/Modify Narrative, Add/Modify Competency/Standards, Enter Period Attendance, Course List, and Rankbook Reports screens.

NOTE: The Weights are set up and maintained in the original on-leave teacher's account only.

Reminders

Next Monthly iPASS User's Group WebEx Meeting – Wednesday, February 11th

Topic: Preview of the new Programs Module – Grouping students by service program.

WebEx User's Group Meetings are conducted the 2nd Wednesday of every month at 1:00PM (Eastern Time). These meetings are used as an opportunity to share new product functionality and to discuss common issues. Please plan to join us monthly.

To invite others to join, copy and paste everything below into your invitation.

Meeting information

Topic: iPass Users Group

Date: The 2nd Wednesday of every 1 months, from Wednesday, September 10, 2014

Time: 1:00pm Eastern Time

Meeting Number: 638 099 385

Meeting Password: harris

To start or join the online meeting

Go to <https://harriscomputer.webex.com/harriscomputer/j.php?MTID=m045a3f0f06d2b8f59fa52d20cfd7f3f7>

Audio conference information

567.704.6370 pc 832927