

Setting Up Narrative Parameters

Grading System > Grading Maintenance > Narrative Parameters Tab

The School Year Defaults to 2015-2016. If the Narrative Parameters have not been set up for the current year it will say "No records match the search criteria. Please try again."

| Discipline System | Grade Groups | Calculation Types | Comments |
|--|--------------------------|--|------------------------|
| irading System Add/Modify Narrative | Conduct Codes | Effort Codes | Grade Entry Parameters |
| Add/Modify Course Grades | Grade Headings | Grade Headings & Terms | Grade Import |
| Modify Student Grade: aging & GPA | Grade Parameters | Grade Scales | Honor Roll Rules |
| History | Horizontal Average Rules | Maintenance - Grading | Manage Honor Rolls |
| ling | Manual GPA Input | Narative Parameters | Replace a Grade |
| ading | Report Card Parameters | Scale Codes | Transcript Parameters |
| - 1 | | Contro Conto | |
| Group System ation m ystem | » MAINTAIN NARRATIVI | + Select School Year: 2015-2016 • | • |
| Standards n | | Search You may use Enter/Return or Click Search | |
| nager | Title: | Description: | |
| | | Search Clear | |
| - 1 | » MAINTAIN NARRATIV | ES | |
| cal | e | | |
| | | + Add | |
| | Title Order | Rows Columns | |
| | No record | s match the search criteria. Please try ag | ain. |
| em | | + Add | |
| System | | | |

Switch the School Year to 2014-2015. Once you switch the year to the previous school year you should see what was set up for that year.

| | Grade Groups | Calculation Types | Comments |
|---|--------------------------|-------------------------------------|------------------------|
| Grading System | Conduct Codes | Effort Codes | Grade Entry Parameters |
| Add/Modify Narrative Add/Modify Course Grades | Grade Headings | Grade Headings & Terms | Grade Import |
| Add/Modify Student Grade: | araue nearings | Graue neadings & terms | Grade Import |
| Averaging & GPA | Grade Parameters | Grade Scales | Honor Roll Rules |
| | Horizontal Average Rules | Maintenance - Grading | Manage Honor Rolls |
| Reports - Grading | Manual GPA Input | Narative Parameters | Replace a Grade |
| Maintenance - Grading | | | Replace a Glade |
| 🗀 Scheduling System 🛛 🛛 | Report Card Parameters | Scale Codes | Transcript Parameters |
| 🗎 My Data 📃 🗖 | | | |
| 🗉 🗋 Activity/Group System | | | |
| Administration | | Select School Year: 2014-2015 • + | ← |
| Alerts | | | 8 |
| Bus System | » MAINTAIN NARRATIVES FI | LTERS | |
| College System | a | | |
| Competency/Standards | | Search | |
| District System | | ay use Enter/Return or Click Search | |
| DOE ID Manager | | | |
| Events | Title: | Description: | |
| 🗎 iHealth System | | Search Clear | |
| iParent | | | |
| iStaff Attendance | » MAINTAIN NARRATIVES | | |
| iStaff Biographical | | | |
| iStaff Prof. Dev. | a. | | |
| 🗎 iTeacher | | + Add | |
| Letter System | Title | Order Rows | Columns |
| Locker System | Teacher Comments | 5 Z | 100 |
| Lunch System | 2 | << Prev Next >> | |
| Menu System | | + Add | |
| Cocurity System | a | | |

Click on the Narrative (in this case it is called Teacher Comments) and a new window will open giving you the Title, Display Order, Number of Columns and Number of Rows for the narrative parameters. Write down the information that is given on this screen and then close this screen.

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| | Subm | it Can | 661 |
|--------------------------|--------------|---------------------|-----------------------|
| | Narrativ | e Inform | ation |
| Title: | Teacher Comm | ents | |
| Display Order: | 5 | | |
| Number of Columns: | 100 | | Number of Rows: 7 |
| | | 01 T1 | - |
| Major Number of Columns: | | | Major Number of Rows: |
| Minor Number of Columns: | | | Minor Number of Rows: |
| | | 01 T2 | |
| Major Number of Columns: | | | Major Number of Rows: |
| Minor Number of Columns: | | | Minor Number of Rows: |
| | | 01 T3 | |
| Major Number of Columns: | | | Major Number of Rows: |
| Minor Number of Columns: | | | Minor Number of Rows: |

Switch the school year back to the current school year (2015-2016). Click the +Add Button to Create a New Narrative.

| | Submit Cancel | |
|--------------------|------------------------|----|
| | Create A New Narrative | |
| Title: | | |
| Display Order: | | |
| Number of Columns: | Number of Rows: | |
| Description: | | 1. |
| | Submit Cancel | |

Fill out narrative parameter information that you wrote down from the previous school year and enter it exactly the same way on this screen. In this example the Title is Teacher Comments, Display Order is 5, Number of Columns is 100 and Number of Rows in 7. Submit the screen. You will need to refresh the screen to see that the narrative parameter has been added.

| угарнісаг зузтені | | | | |
|-------------------------------------|--------------------------|------------------------------|-------------|--------------------|
| | Grade Groups | Calculation Types | | Comments |
| ig System /Modify Narrative | Conduct Codes | Effort Codes | | Grade Entry Param |
| | Grade Headings | Grade Headings & Te | ms | Grade Import |
| dd/Modify Student Grade: | Grade Parameters | Grade Scales | | Honor Roll Rules |
| veraging & GPA ranscript History | Horizontal Average Rules | Maintenance - Gradin | 0 | Manage Honor Rol |
| tenorts - Grading | | | 9 | |
| faintenance - Grading | Manual GPA Input | Narative Parameters | | Replace a Grade |
| | Report Card Parameters | Scale Codes | | Transcript Paramet |
| Data | | | | |
| ivity/Group System inistration | » MAINTAIN NARRATIVES | Select School Year: FILTERS | 2015-2016 • |] + |
| System | | | | |
| lege System | 2 | | | |
| npetency/Standards | | Search | | |
| trict System | Yo | ou may use Enter/Return or O | ick Search | |
| ID Manager nts | Title: | Descript | ion: | |
| alth System | | | | |
| rent | | Search Clear | | |
| ff Attendance ff Biographical | » MAINTAIN NARRATIVES | 3 | | |
| f Prof. Dev. | | | | |
| n Prof. Dev. | | + Add | | |
| er System | Title | Order | Rows | Columns |
| er System | Teacher Comments | 5 | ROWS | 100 |
| | Acaterica conditientis | << Prev Next >> | | AMM |
| | | << Prev Next >> | | |
| ch System u System | | << Prev Next >> + Add | | |



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