

## Welcome to Wednesday's Wisdom – A weekly dose of support! October 14, 2015

### Announcements

**TODAY at 1:00pm – October Monthly User's Group WebEx Meeting – Topic: October State Reporting.** Laura Patton will discuss SIMS, SCS, EPIMS and provide an update on SIF 2.7. If you can't participate, the WebEx will be recorded and posted in iPASS Help > User Group Meetings and DOE ID Manager > WebEx. [Click here for User's Group WebEx details.](#)

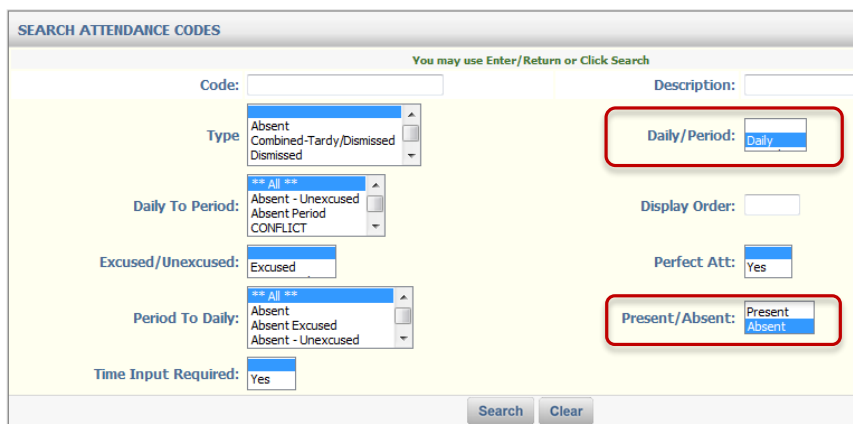
**Patch Release to New Sync Release Sites (7.0.20151008\_sync)** – A patch was released on 10/08/2015 to all new sync release sites. This release fixed SIF 2.7 issues. Full Release Notes can be found in iPASS Help > iPASS Patch Release Notes.

**Support for New Sync Release Sites** – Our Tech Team is working with sites to get them updated to the new sync release. Preliminary documentation and an outline of the changes in the new sync release have been posted in the iPass New Release folder in iPASS Help. Additional documentation and guides will be added to this folder as they become available.

### Frequently Asked Questions

- Q. Our district has been updated to the new sync release; why is the Attendance Summary and Attendance Tally Report showing Total Absences equal to zero?**
- A. The new sync release requires you to define your Daily Absent codes as Full Day or Half Day.** The Attendance Configuration has to be updated to set all the Daily Absent codes to 'Full Day Absent' to be counted in the calculation of Total Absences and Days in Attendance.

Go to Attendance System > Maintenance - Attendance > Attendance Codes. Search on Daily/Period = Daily codes and Present/Absent = Absent. Click on each code and scroll down to set the Absent Day Code = Full Day.



SEARCH ATTENDANCE CODES

You may use Enter/Return or Click Search

Code:

Description:

Type:

Daily/Period:

Daily To Period:

Excused/Unexcused:

Period To Daily:

Perfect Att:

Present/Absent:

Time Input Required:

Search Clear

**NEW ATTENDANCE CODE**

Code: ABS

Description: Absent

Type: Absent

Daily-Period: Daily

Daily-To-Period: Absent Period

Display-Order: 1

Excused-Unexcused: UnExcused

Perfect-Attendance: No

Period-To-Daily: \*\* All \*\*

Present-Absent: Absent

Time-Input Required: No

**Absent Day Code: Full Day**

State Reportable: Yes

Submit Cancel Delete

**Q. Why are the Rankbook Averages not auto-populating the open Grade Heading column?**

**A There are several reasons this may be occurring. Check the following:**

- **Did you roll the Grade Table over?** After rolling the data base you need to Rollover Grades. If your 2015-2016 Grading - Maintenance Grades Table has no grade values then you need to Rollover Grades. Go to Administration > End of Year Procedures; Set Source Academic Year = Previous School Year; Destination Academic Year = New School Year; and Set Override if Exists = Yes.
- **Do you have Report Card Parameters set to “Convert Rankbook Alpha Grades for Number” = Yes and you don’t have alpha grades in your grades table?** In this case the numeric Rankbook Averages will not know what alpha grade to put in the Grade Heading column. Either change the setting to No to report numeric grades or set up your alpha grades. Go to Grading System > Maintenance - Grading > Report Card Parameters to check your settings.
- **Do you have the Grade Entry Parameters “Do NOT copy Rankbook grade to grade column when entering grades” checked off?** If this box is checked off then the Rankbook Average will not auto-populate the open Grade Heading column. Go to Grading System > Maintenance - Grading > Grade Entry Parameters to check your setting. Note, if you change anything on this screen and Submit, check the Report Card Parameters screen again to confirm settings are what you want.

