



## Welcome to Wednesday's Wisdom

*Your weekly dose of support!*

November 2, 2016

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### IMPORTANT UPDATE

This email includes important updates on iPass security concerns in iParent & iStudent. Please review the [Support Announcements](#) and [iPass Releases & Updates](#) sections below.

### SUPPORT ANNOUNCEMENTS

#### **Patch Release Addresses iParent & iStudent Security Vulnerability**

A patch release went out November 1st to address the iParent & iStudent security vulnerability you were notified about last week. You may now turn access back on to iParent and iStudent. Please contact Laura Patton if you have any questions or continuing concerns.

#### **SIMS October Report**

The Support Team has been working with the iPass sites to get the October SIMS Report submitted. We are happy to report that 100 percent of our SIF sites will submit via SIF this reporting period. We want to recognize the hard work, patience, and dedication of all school district staff responsible for submitting the SIMS Report.

#### **SIMS/SCS Cross Validation Error**

You may be getting the error of "SCS4001 – Student Course record reported with a SASID not found in SIMS" for students who enrolled after October 1. We have contacted the DOE about this and they will be changing their validation to look at the student's enrollment date and not to include the student in the SCS validations.

## iPASS TIPS & TRICKS

### Getting Started on SCS

Districts with the Sync release and SIF 2.7 need to make sure they have the additional SIF SCS “fake” terms (ie. FY, S1, S2) set up. Note also that if your district changed from trimesters to quarters (or vice versa) that you need to make sure that you have made the adjustments in iPass to report SCS and EPIMS accurately. If you are unsure what to do, create an eSupport ticket and the Support Team will assist you.

Support is working on a Helpful Hints Guide for October 2016 SCS State Reporting. Until this is available, we encourage you to reference the current 2015 guide available in iPASS Help > DOE ID Manager > Help > [Helpful Hints Guide – October SCS 2015](#). Join us next week for the November User’s Group Meeting Webex for helpful information on SCS and EPIMS. Refer to the [Upcoming Workshops & Events](#) section below for more information.

### Getting Started on EPIMS

With the exception of a few districts that have volunteered to test SIF EPIMS transmission, the rest of you will be submitting via Legacy flat-file upload.

Reminder: The DOE accepts evaluation data in October EPIMS for staff whose evaluations were not complete for the EOY EPIMS deadline. Other staff should have the SR28-34 set to “99” Not Applicable. These updates can be made on the Batch Data Entry Screen.

Support is working on a Helpful Hints Guide for October 2016 EPIMS State Reporting. Until this is available, we encourage you to reference the current 2015 guide available in iPASS Help > DOE ID Manager > Help > [Helpful Hints Guide – October EPIMS 2015](#).

## iPASS RELEASES & UPDATES

A patch release (v. 7.0.20161101\_sync) went out on November 1st to all Massachusetts and Pennsylvania Sync version sites. The patch addressed issues with: iParent & iStudent security vulnerability; iPad & iPhone access to PDF published documents; Alerts in Gradebook; Add/Modify Competency Grades Screen; Sort Order of Standard Tests; Locker Combination Display; and Gradebook Student Bio Screen. Refer to the Release Notes for more information. Go to iPass Help > iPass Patch Release Notes > [Patch Release Notes – 7.0.20161101\\_sync](#).

## iPASS FAQs

- Q. Our district has been updated to the new Sync release and we are reporting SCS through SIF; how do I hide the additional SIF SCS ‘fake terms’?**
- A.** The additional FY, S1, S2 ‘fake terms’ required for SIF SCS reporting can be set up NOT to display on iPASS screens. [Click here for directions.](#)
- Q. Can I clear the schedule of a student’s who withdraws from school before October 1?**
- A.** No. You can modify the schedule to reflect that the student was in attendance during Term 1, but you must report a schedule in the MA SCS Report for all students who have at least one day of attendance in your school. This applies also to students who transfer from one school to another school within your district.
- Q. How do I adjust a Term 1-only course for a student who transferred to another course before October 1?**

- A. The DOE does not require you to report courses the student was scheduled into prior to October 1, but some districts want to keep track of the movement between courses. A student will be identified as Withdrawn in the SCS report only if the student's course schedule is adjusted to remove terms. If the student transferred out of the course during the only term the course is offered (i.e. Q1), then a "W" grade will have to be entered in the Final Grade to report them as withdrawn. [Click here for more information.](#)

## UPCOMING EVENTS & WORKSHOPS

### Upcoming November User's Group

The November 9 User's Group meeting Webex will be on the topic of "Massachusetts SCS and EPIMS State Reporting." Laura Patton will share tips and recommendations for submitting SCS and EPIMS, and will review the new SIF transmission tools. Please join us at 1:00 p.m. on November 9.

NEW MEETING INFORMATION: Please join us Wednesday, October 12 at 1:00 p.m. [Click here for User's Group Webex link.](#) Meeting Number: 270 889 755. Meeting Password: harris. Call-in: 605-475-6711, access code 2262055#.

## PROFESSIONAL SERVICES

### Does your school district have a need for professional development in iPass?

Do you have new initiatives that may require the purchase of a third-party software product? Meet with a Harris Professional Services expert and see how iPass can meet your needs. Harris offers several third-party products that are designed to integrate with iPass, including EZSchoolEnroll and School Rush!. Email Sharon O'Connor at [sjoconnor@harriscomputer.com](mailto:sjoconnor@harriscomputer.com) to schedule an appointment for a complimentary business review.



Please forward this email to other iPASS users in your district that would benefit from the information shared. Let us know if there is someone who should be added to the weekly email list.



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