



# iPASS

## Welcome to Wednesday's Wisdom *Your weekly dose of support!*

December 21, 2016

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### HOLIDAY BREAK

The Support Team would like to wish you a happy holiday and hopes that you enjoy this special time of year with your family and friends. We will see you in the new year!

### SUPPORT ANNOUNCEMENTS

#### **New Release**

A patch release went out this week to all Massachusetts and Pennsylvania Sync version sites. Please refer to the iPass Release & Updates section below for more information.

#### **Holiday Support Schedule**

Looking ahead, please note that iPass Support will be closed December 26, December 27, and January 2. There will be no Wednesday's Wisdom email on December 28.

#### **Upcoming January User's Group Meeting - Massachusetts & Pennsylvania**

The January 11 Online User's Group Meeting will be on the topic of "2015-2016 Civil Rights Data Collection (CRDC)." The CRDC report is a federal report so all of our sites, no matter which state, should plan to participate in the meeting and learn about our CRDC reporting tool. Refer to the Upcoming Events & Workshops section below for the new GoToMeeting link.

### iPASS TIPS & TRICKS

#### **How Gradebook Calculates Term Average – Points vs. Percentage**

The way Gradebook calculates the Term Average depends on whether the Course Weights are set up to use

“Percentages” or “Points.” The Support Team has put together a guide that explains how Gradebook calculates in each of these 2 cases. Go to iPass Help > iTeacher or Grading > Help > [How Gradebook Calculates Term Average – Percentages vs. Points.](#)

Weights set up as “Percentages” – On the Weights screen for each course, Assignment Types are selected for each Term and assigned a percent to weight all the assignment grades in that Assignment Type category. Within each term, the percentages for the selected Assignment Types should add up to 100%.

Weights set up as “Total Points” – On the Weights screen for each course, Assignment Types are selected for each Term and ALL are assigned a weight of 100%. When set up this way, the weighting is done in the individual assignments in Gradebook. An assignment (no matter the Assignment Type) worth 100 Possible Points will have a “weight” that is 2x more than an assignment worth 50 Possible Points and 10x more than an assignment worth 10 Possible Points.

## iPASS RELEASES & UPDATES

A patch release (v. 7.0.20161219\_sync) went out on December 19 to all Sync version sites. The release includes various minor enhancements and corrections in the following areas in iPass: PCL Schedules, Fill Count, Honor Roll, Transcripts, Competency Report Cards, Auto-Attendance Letters, Advanced Export Report, Student Search, Discipline Incident, Gradebook, iStaff, and iHealth. Detailed information will be included in the Release Notes. These will be posted to iPass Help > iPass Patch Release Notes > [Patch Release Notes – 7.0.20161219\\_sync](#) as soon as they are available.

## iPASS FAQs

### **Q. What do I check in iPass before running GPA Calculation?**

- A.** The following GPA Calculation Checklist will help make sure everything is set up for calculating student GPA. [Click here for full detail.](#)
- Courses to be included must be set to GPA Rank = Yes.
  - Courses must have GPA Grade Scales highlighted.
  - Courses must have Curriculum Level selected.
  - Course Sections must have Horizontal Average Rule selected.
  - Check the Grade Scale Values for each Curriculum Level.
  - Check that Grades are set to GPA = Qualifies – Include in Calculations.

### **Q. How do I run GPA for Term 1 Grades?**

- A.** The Support Team has created an outline of how to run “GPA Calculation.” Go to iPass Help > Grading > FAQ > [How do I run GPA?](#)

To run GPA for the current school year based on the Term 1 Grades only, be sure to set Final Grade Only = No and Avg Grade Column = T1. This will calculate the GPA based on the T1 Grades only.

## UPCOMING EVENTS & WORKSHOPS

### January Online User's Group Meeting - Massachusetts & Pennsylvania Sites

Join us January 11 at 1:00 p.m. as we cover the topic of the "2015-2016 Federal Civil Rights Data Collection (CRDC)." Laura Patton will review the tools available to you in iPass to collect and report the required data for the 2015-2016 collection.

**NEW MEETING INFORMATION:** [Click here for meeting link and information.](#)

## PROFESSIONAL SERVICES

### Does your school district have a need for professional development in iPass?

Do you have new initiatives that may require the purchase of a third-party software product? Meet with a Harris Professional Services expert and see how iPass can meet your needs. Harris offers several third-party products that are designed to integrate with iPass, including EZSchoolEnroll and School Rush!. Email Sharon O'Connor at [sjoconnor@harriscomputer.com](mailto:sjoconnor@harriscomputer.com) to schedule an appointment for a complimentary business review.



Please forward this email to other iPASS users in your district that would benefit from the information shared. Let us know if there is someone who should be added to the weekly email list.



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