



Welcome to Wednesday's Wisdom

Your weekly dose of support!

March 1, 2017

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iPass Enhancements

The February patch release included many enhancements, updates, and corrections. Please take time to review the Release Notes and highlights below. Join us next week at the March User Group meeting as we review the updates.

Support Announcements

Massachusetts March SIMS

Now that March 1 has arrived, SIF districts can begin to submit their March SIMS data, work to clear errors, and certify by the March 23 Certification deadline.

Resources to help you with SIF/SIMS state reporting can be found in iPass Help > DOE ID Manager > Help > [SIMS \(MA\)](#) > [Helpful Hints Guide – March SIMS 2017](#) and iPass Help > [SIF](#).

Reminders for **SIF** districts:

- The goal should be to freeze your data as soon as you are error free.
- Make sure each school's DOE Parameter for the Last Transition Date is set to 03/01/2017.
- Check your student record count in the DOE Security Portal.
- Use the Security Portal SIMS Transmission Download feature to get a file of all reported student and associated SIMS 52 data element codes transmitted through SIF.
- Use the new Enrollment Reconciliation Report to find the students who are enrolled in iPass but not in the SIF transmission records at the DOE. *(See iPass Tips and Tricks section below for more detail.)
- In the event that a student reported in October was changed to a summer withdrawal, in order to update the DOE on the student's enrollment status as a summer withdrawal you will need to push the summer transfer data to the DOE.
- Remember to keep checking the DOE Security Portal to see if your errors have cleared.

iPass Tips & Tricks

Enrollment Reconciliation Report

SIF districts should check for students who may be missing from the SIF SIMS transmission. Download the SIMS Transmission file from the DOE Security Portal. Upload it to iPass and run the "Enrollment Reconciliation Report" to find the students who are enrolled in iPass but not in the SIF transmission records at the DOE. The report will show the Student ID#, SASID#, and School Code. More information can be found in iPASS Help > SIF > Help > [Enrollment Reconciliation Report](#).

What makes a student get reported in the Enrollment Reconciliation Report?

These are students who are missing in the MA SIMS Transmission file that iPass expects to be reported. Running the report compares what iPASS would report in a SIMS 52 Export Legacy file for that report date (based on DOE Parameter Last Transmission Date) to what the DOE has in the SIMS Transmission download file. iPass looks at the Primary School/Year Record (School Year, School, Grade Level), the Enrollment Record

(Enrolled, Withdrawn, TRF, summer withdrawal date), and Report to DOE = Yes. Students who are NOT in the DOE's SIMS Transmission download file will be listed in the report. These students are missing in your SIF transmission.

NOTE: If there are summer withdrawals in the report, you will need to push the SIF Objects for Summer Transfers: SummerWithdrawals-StudentPersonal and SummerWithdrawals-StudentEnrollment.

iPass Releases & Updates

A patch release (v. 7.0.20170223_sync) went out on February 23 to all Sync version sites. The release includes enhancements, updates, and corrections.

Application enhancements/updates include:

- A new option to configure Online Course Recommendations by Grade Level.

IMPORTANT NOTE: All districts need to set up the Recommendation Configuration by Grade Level. Please refer to the updated iPass Help > Scheduling > Help > [Administrator's Quick Start Guide for Configuring Student Course Recommendations \(February 2017\)](#) for directions.

- A new option to add and report Guardian CORI Check information and Date of Last CORI.
- Teachers now can select to view previous and future years in My Courses > Gradebook.
- Students who "Dropped" a course:
 - Gradebook will display red # symbol next to dropped student name.
 - The Enter Period Attendance class roster will no longer include students who dropped the course during the term as of the course "Drop Date."
- Updates For:
 - 2016-2017 Clever Export.
 - 2015-2016 Civil Rights Data Collection (CRDC).
 - 2016-2017 SSSR – SIF Mapping option for Incident Code MA19 – Felony Complaint Outside of School.

Detailed information is included in the Release Notes posted in iPass Help > iPass Patch Release Notes > [Patch Release Notes – February Release \(7.0.20170223_sync\)](#).

Upcoming Events & Workshops

March User Group Meeting

Please join us March 8 at 1:00 p.m. for the next online User Group meeting. We will review the recent updates pushed out in the February patch release and will share with you other enhancements planned for release. For more information on the February patch release please refer to the iPass Releases & Updates section above. [Click here for meeting link and information.](#)

Register for Two-Day Middle School Scheduling Workshop

Harris School Solutions will be hosting an iPass Workshop for Middle School Scheduling for the 2017-2018 school year. This workshop will consist of two-day, hands-on sessions where attendees will be working in their own iPass database to schedule their schools for the 2017-2018 academic year.

Registration is required for the course; course is limited to the first 25 registrants. [Click here to register.](#)

Middle School Scheduling Workshop

[Click here for workshop details.](#)

Dates: April 4 and May 16

Times: 9 a.m. to 3 p.m.

Location: Westford Public Schools, Central Office, 23 Depot Street, Westford, MA.

Add-Ons

EZSchoolEnroll

Getting ready for kindergarten or new-student registration? Simplify the process by providing parents with online registration.

- Parents log in and fill in information in forms created by your district.
- Information comes into iPass for review, approval, and enrollment.

- Eliminates the need for school-based or central-based enrollment.
- Can be used to collect all kinds of information for use in other areas/products.

EZSchoolEnroll fully integrates with iPass and there is no per-student charge for this product for current iPass customers! Email Sharon O'Connor at sjoconnor@harriscomputer.com to schedule a demonstration. Also available is a recorded demo that has been posted in iPass Help > [EZSchoolEnroll](#).

Professional Services

Does your school district have a need for professional development in iPass?

Do you have new initiatives that may require the purchase of a third-party software product? Meet with a Harris Professional Services expert and see how iPass can meet your needs. Harris offers several third-party products that are designed to integrate with iPass, including EZSchoolEnroll and School Rush!. Email Sharon O'Connor at sjoconnor@harriscomputer.com to schedule an appointment for a complimentary business review.

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