HARRIS
School Solutions

iPASS

Welcome to Wednesday's Wisdom
Your weekly dose of support!

March 8, 2017

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Recent Updates to iPass

Join us for today's online User Group meeting to learn more about recent updates to iPass. Find the meeting link below in the Upcoming Events and Workshops section below.

Support Announcements

IMPORTANT UPDATE: Online Course Recommendation – Grade Level Configuration

The February Release (v. 7.0.20170223_sync) includes an enhancement to set up the Recommendation Configuration for Online Course Recommendations by Grade Level. All districts using Online Course Recommendations need to set up the configuration for each grade level. When you select the Grade Level, the configuration screen will display your previous configuration selections. Review the selections and either confirm they are accurate for the grade level selected or update to be grade-level specific and then click Submit to save the configuration. For directions, please refer to the Release Notes found

in iPass Help > iPass Patch Release Notes > Patch Release Notes – February Release (7.0.20170223_sync) and/or the Administrator's Quick Start Guide for Configuring Student Course Recommendations.

Helpful Hint! The Grade Level is associated with the school year that is selected to display for the recommendations. If you select the NEXT School Year then the Grade Level should be the NEXT Grade Level.

Year to display for recommendations	Grade Level	School(s) to Configure
2017-2018 (Next Year)	08 (See Note)*	Middle School & High School *
2017-2018 (Next Year)	09 (Next Year)	Middle School & High School *
2017-2018 (Next Year)	10 (Next Year)	High School
2017-2018 (Next Year)	11 (Next Year)	High School
2017-2018 (Next Year)	12 (Next Year)	High School

*NOTE: When setting up Recommendations for incoming students coming from another school within the district (e.g. current Grade 8 middle school selecting recommendations for next year Grade 9 at high school) the current AND next year Grade Level must be set up at both schools with the Next Year School Year selected. For example: Grade Level = 08 with Next School Year (2017-2018) AND Grade Level = 09 with Next School Year (2017-2018) at both the middle school and high school.

iPass Releases & Updates

A patch release went out this week (v. 7.0.20170306_sync) that included minor corrections. Release Notes can be found in iPass Help > iPass Patch Release Notes > Patch Release Notes -7.0.20170306_sync.

iPass FAQs

Q.   **Why are the Course Recommendation fields not displaying for selection?**

A. There are several items that need to be set up and configured. Make sure that you have set up the following:

- Students must have Next Year School and Next Grade Level selected on Profile screen.
- Recommendation Configuration must be set up for each Grade Level. Note that Grade 8 needs to have both Grade 08 and Grade 09 set up at both middle and high schools.
- Teachers: Configuration must be set to allow teachers to enter Recommendations.
- Parents/Students: Recommendation Configuration is set to View or View & Approve. iParent/iStudent Configuration has access granted to the Recommendations tab. Note that Grade 8 Students need to have both the middle and high school access granted.

Q. Why are there no courses listed on the Recommendation Course Search screen?

A. Check first to make sure that the students have Next Year (School) and Next Grade Level entered on the Student Profile screen. Then check the courses in the (next year) Course Catalog to make sure all courses available for selection are set to **Show Recommendation = Yes**. Courses set to No will not be available to select. Elective courses also must be set to **Available as Elective = Yes.**

Go to Scheduling System > Course Catalog > Select Fields to Update = Show Recommendation and and/or Available as Elective. Click Search to view the current setting for all of your courses. Change individual courses or use the copy icon to mass update all courses to Yes.

For more information, refer to iPass Help > Scheduling > Help > Quick Start Guides for [Administrators](#), [Teachers](#), [Counselors](#), [Parents](#) and [Students](#).

Upcoming Events & Workshops

TODAY at 1:00 p.m. – March User Group Meeting

Please join us TODAY at 1:00 p.m. for the online User Group meeting. We will review the recent updates pushed out in the February patch release and will share with you other enhancements planned for release. [Click here for meeting link and information.](#)

For more information on the February patch release please refer to the Release Notes posted in iPass Help > iPass Patch Release Notes > [Patch Release Notes.](#)

Register for Two-Day Middle School Scheduling Workshop

Harris School Solutions will be hosting an iPass Workshop for Middle School Scheduling for the 2017-2018 school year. This workshop will consist of two-day, hands-on sessions where attendees will be working in their own iPass database to schedule their schools for the 2017-2018 academic year.

Registration is required for the course; course is limited to the first 25 registrants. [Click here to register.](#)

Middle School Scheduling Workshop
[Click here for workshop details.](#)

Dates: April 4 and May 16
Times: 9 a.m. to 3 p.m.
Location: Westford Public Schools, Central Office, 23 Depot Street, Westford, MA.

Add-Ons

EZSchoolEnroll

Getting ready for kindergarten or new-student registration? Simplify the process by providing parents with online registration.

- Parents log in and fill in information in forms created by your district.
- Information comes into iPass for review, approval, and enrollment.
- Eliminates the need for school-based or central-based enrollment.
- Can be used to collect all kinds of information for use in other areas/products.

EZSchoolEnroll fully integrates with iPass and there is no per-student charge for this product for current iPass customers! Email Sharon O'Connor at sjoconnor@harriscomputer.com to schedule a demonstration. Also available is a recorded demo that has been posted in iPass Help > EZSchoolEnroll.

Professional Services

Does your school district have a need for professional development in iPass?

Do you have new initiatives that may require the purchase of a third-party software product? Meet with a Harris Professional Services expert and see how iPass can meet your needs. Harris offers several third-party products that are designed to integrate with iPass, including EZSchoolEnroll and School Rush!. Email Sharon O'Connor at sjoconnor@harriscomputer.com to schedule an appointment for a complimentary business review.

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