



## Welcome to Wednesday's Wisdom

*Your weekly dose of support!*

May 3, 2017

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### iPass Survey Extended

We value your feedback! Harris is still accepting survey responses. Tell us what your district is up to, what challenges you face, and how we can support and service you best.

[Click here to complete the survey](#)

### Support Announcements

## User Group Meetings – Online and Onsite Options

We will be offering our monthly Online User Group Meeting on May 10 and our second Onsite User Group Meeting in Westford, MA on May 17. We hope you can all join us for one or both of these! Please see the [Upcoming Events & Workshops](#) section below for more information.

## iPass Releases & Updates

A patch release is scheduled to go out the end of this week that will include minor enhancements and corrections. Watch for a change in the iPass version number on your site's Login screen. Release Notes will be posted in iPass Help > [Patch Release Notes](#). Updates will be discussed at the May 10 Online User Group Meeting.

## iPass Tips & Tricks

### Massachusetts SIF SSSDR

#### Clearing Error Codes

- **Error: SSSDR7040 – There are more offending student SASIDs than are counted in Offending student count:** There are more SASIDS listed reported being disciplined than were reported in the incident report.

Check the Offender DOE Fields “Offender Type” selection is correct and reflects the type of offender reported in the incident record (ie. Student/Staff). You will get this error if you select Offender Type = Staff for a student offense record.

- **Error: SSSDR2025 – Offense code 1 invalid:** The first offense code must be one of the allowed values listed in Table 1 (see appendix)

If you have an OT1 error due to a null value and your SIF Mapping is set up for the Offense code, check the Offender DOE fields “Offender Related To” selection. If the code 1600 has been selected, it needs to be changed. Acceptable drug related codes include 1610-1680 and 1697. The 1600 code will be removed in a future release.

#### Check Offense Count

- Check the DOE Security Portal > SSSDR Offense Summary Report by District. The Total Offenses should = the DOE Security Portal > SIF Progress Report Object Count for the DisciplineIncident Objects, which should also = the number of Offenses in the iPass MA Discipline export flat file.

## PIMS Reporting – Pennsylvania State Reporting

In preparation for the 2016-2017 PIMS Child Accounting and Safe Schools submissions you can begin to review your data now.

- Make sure your default Number of Instructional Minutes in a Standard Day are correctly set. Go to Attendance System > Maintenance – Attendance > School Attendance Parameters.
- Make sure your holidays and special reportable days (ie. Act 80, PSD, etc.) are entered into your calendar.
- Make sure your Calendar Types are created and each student has one set.
- Make sure your reportable discipline incidents are filled out completely.

For more detailed information, please reference iPASS Help > PIMS > Help > Child Accounting > [Quick Guide: PIMS – Child Accounting](#) and PIMS > Help > Discipline > [Quick Guide: PIMS – Location Fact](#).

The Support Team has developed query reports that can be used to identify missing report data. If interested, please submit an [eSupport](#) ticket requesting us to run the query report for your district.

### iPass FAQs

**Q. *Massachusetts:* If the last day of school is on a Monday, what day is used for the EOY EPIMS As-of Date and the EOY SIF SCS Last Transmission Date?**

**A.** Use the next-to-last SCHOOL day as the As-of Date for EOY EPIMS and SCS. If the last day of school is on a Monday, the iStaff Configuration EPIMS Export As-of Date and the MA DOE Parameters Last Transmission Date (for each school) should be set to the Friday date.

[Click here for more information.](#)

**Q. *Massachusetts:* How can I tell which students are being reported to the DOE for my SIF SIS transmission and see what the 52 element codes the DOE has on record for them?**

**A.** Log into the DOE security Portal to view and download the SIMS Transmission file.

[Click here for full details.](#)

## Upcoming Events & Workshops

### May Online User Group Meeting – May 10

Please join us May 10 at 1:00pm for the next monthly Online User Group Meeting. We will review recent updates pushed out in the early May patch release and will introduce End of Year Procedures.

[Click here to join the Online User Group.](#)

### Onsite User Group Meeting – May 17

Join us for our second onsite meeting with fellow iPass users at Westford Public Schools on Wednesday May 17 from 10am to Noon. This meeting is intended for public, private, charter and collaborative schools (non-vocational/technical) and will focus on challenges facing principals, assistant principals, and counselors. Specifically we will be discussing scheduling, discipline, and attendance concerns. If you have an agenda item that you would like included in the meeting, please email Sharon O'Connor at [sjoconnor@harriscomputer.com](mailto:sjoconnor@harriscomputer.com) with your item.

Please register each person who plans to attend. Please complete the [iPass Survey](#) prior to attending so that we know more about you and the needs of your school.

[Click here to register.](#)

## iPass Add Ons

### Harris School Solutions Now Offering Edsby Platform!

Great news! We've partnered with Edsby to offer their cutting-edge social learning and analytics system to you across several of our solutions! [Click here to find out more.](#)

## Add online registration.

Currently, iPass is offering a FREE license to the online registration tool, *EZSchoolEnroll*.



With *EZSchoolEnroll*, you can:

- Centralize registration.
- Collect important DOE language survey information.
- Save clerical time by enabling parents to add/remove/update their contact and emergency contact information.
- Verify data before bringing it into your SIS.
- Fully integrate it all with iPass!

[Schedule your \*EZSchoolEnroll\* demo today!](#)

*EZSchoolEnroll*

## Enhance iPass with better communication.

*School Rush!* is the real-time, classroom-level communication app that increases parent engagement by up to 90%.



With *School Rush!*, you can:

- Make getting involved easier for parents.
- Organize events, activities, assignments, and more into an integrated calendar.
- View analytics on parent interactions to see what's working.
- Fully integrate with iPass!

[Schedule your \*School Rush!\* demo today!](#)

*School Rush!*

## Does your school district need professional development in iPass?

Do you have new initiatives that may require the purchase of a third-party software product? Meet with a Harris Professional Services expert and see how iPass can meet your needs. Harris offers several third-party products that are designed to integrate with iPass, including EZSchoolEnroll and School Rush!.

[Click here](#) to schedule an appointment for a complimentary business review.

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