

Course Lists with Guardian Email Addresses Query

The Course Lists with Guardian Email Addresses Query will give you the Email Addresses for Guardians of students in a specified Course.

When Executing the query, you can select the School Year, Course Title (School ID# only,no section), School, and the Guardian settings for Lives with Student and Receives Mail (default value is Yes for both).

The resulting report will include all sections for the Course ID with a count of students for each section. The student will be listed multiple times if they have more than one Guardian with an email address on record in iPass.

Example: (names substituted for security purposes)

Course ID	Name	Course Sec	ID	GL	Last Name	First Name	Last Name
E1011	English 1	01	98475	09	Student Last 1	Student First 1	Father Last
E1011	English 1	01	98475	09	Student Last 1	Student First 1	Mother Last
E1011	English 1	01	98468	09	Student Last 2	Student First 2	Mother Last
E1011	English 1	01	98838	09	Student Last 3	Student First 3	Mother Last
E1011	English 1	01	70835	09	Student Last 4	Student First 4	Mother Last
E1011	English 1	01	13135	09	Student Last 5	Student First 5	Father Last
E1011	English 1	01	15093	09	Student Last 6	Student First 6	Father Last
E1011	English 1	01	15093	09	Student Last 6	Student First 6	Mother Last
E1011	English 1	01	13513	09	Student Last 7	Student First 7	Mother Last
E1011	English 1	01	70809	09	Student Last 8	Student First 8	Mother Last
E1011	English 1	02	15103	09	Student Last 1	Student First 1	Mother Last

** Directions on how to download a query from iPass Help and import into your iPass account can be found in iPass Help > My Queries > Help > [How do I import a query file into my iPass database?](#)

Article ID: 1120

Last updated: 04 Oct, 2018

My Queries -> Query Files for Download -> Course Lists with Guardian Email Addresses Query

<http://www.imgsoftware.com/kb/entry/1120/>