## **Course Lists with Guardian Email Addresses Query**

The Course Lists with Guardian Email Addresses Query will give you the Email Addresses for Guardians of students in a specified Course.

When Executing the query, you can select the School Year, Course Title (School ID# only,no section), School, and the Guardian settings for Lives with Student and Receives Mail (default value is Yes for both).

The resulting report will include all sections for the Course ID with a count of students for each section. The student will be listed multiple times if they have more than one Guardian with an email address on record in iPass.

Course ID	Name	Course Sec	ID	GL	Last Name	First Name	Last Name
E1011	English 1	01	98475	09	Student Last 1	Student First 1	Father Last
E1011	English 1	01	98475	09	Student Last 1	Student First 1	Mother Last
E1011	English 1	01	98468	09	Student Last 2	Student First 2	Mother Last
E1011	English 1	01	98838	09	Student Last 3	Student First 3	Mother Last
E1011	English 1	01	70835	09	Student Last 4	Student First 4	Mother Last
E1011	English 1	01	13135	09	Student Last 5	Student First 5	Father Last
E1011	English 1	01	15093	09	Student Last 6	Student First 6	Father Last
E1011	English 1	01	15093	09	Student Last 6	Student First 6	Mother Last
E1011	English 1	01	13513	09	Student Last 7	Student First 7	Mother Last
E1011	English 1	01	70809	09	Student Last 8	Student First 8	Mother Last
E1011	English 1	02	15103	09	Student Last 1	Student First 1	Mother Last

Example: (names substituted for security purposes)

\*\* Directions on how to download a query from iPass Help and import into your iPass account can be found in iPass Help > My Queries > Help > <u>How do I import a query file into my iPass</u> <u>database?</u>

http://www.imgsoftware.com/kb/entry/1120/

Article ID: 1120

Last updated: 04 Oct, 2018

My Queries -> Query Files for Download -> Course Lists with Guardian Email Addresses Query